



# Ulysses South Africa

## Operational Manual

26<sup>rd</sup> January 2024

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## APPROVAL

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Designation	Name	Signature	Date
<b>National President</b>	Blackie Swart		2023.11.14
<b>National Vice President</b>	Tony Koller		2023.11.14
<b>National Secretary</b>	Julian Middleton		2023. 11.14
<b>National Treasurer</b>	Leon Roux		2023. 11.14

*These signatures represent that this policy has been accepted, approved and adopted by Ulysses South Africa and all of its associated Chapters and is in effect from date of signature.*

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## DEFINITIONS

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- “Ulysses”** - Will be Ulysses SA, Ulysses South Africa or The Association.
- “National Office”** - Refers to all the National administration functions.
- “Natcom”** - Means the National Committee which consists of the National President, National Vice President, National Treasurer and National Secretary
- “Chapter(s)”** - Means any Regional Chapter of the Association as may be in existence from time to time.
- “Chapter Reps”** - Will refer to the Chapter President, Vice President or Treasurer.
- “Financial Year”** - Means 1 st. April to 31 st March

*The singular includes the plural and the masculine includes the feminine in this document.*

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## PURPOSE

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The purpose of the operational manual is to provide guidelines on all aspects with regards to the interaction between Ulysses, its National Office and the various associated Chapters. The aim is to formalise the responsibilities and duties of the National Office and the various Chapters with regards to:

- Applying to start a new Chapter.
- New Membership.
- Renewing Membership.
- Transfer of membership
- Suspension of membership at Chapter Level
- Ordering of National Regalia.
- Use of the Ulysses logo and patch.

This document may from time to time refer to the Ulysses Constitution but by implication nothing in this document will overrule the Ulysses constitution by error or otherwise, and is always subservient to the Constitution

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## CHAPTERS AFFILIATED

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<b>UPINGTON</b>	Tobie Smith	082 567 9808	Tobie@alloceans.co.za
<b>WELKOM</b>	Kevin Barry	083 292 4495	kevinbarry1968@gmail.com
<b>WEST RAND</b>	Kobus Strydom	082 874 2002	Kobus.strydom123@gmail.com
<b>WEST WITS</b>	Allan Ferguson	072 342 8291	afergus@icon.co.za
<b>WINELANDS</b>	Pal Smajda	071 896 8936	pal@greenandthings.co.za

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## DECLARATION OF INTENT

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**Preamble: Taken from the Aims of the Ulysses Club of Australia:**

1. To provide ways in which older motorcyclists can get together for companionship and mutual support.
2. To show, by example, that motorcycling can be an enjoyable and practical activity for riders of all ages.
3. To draw the attention of public and private institutions to the needs and views of older riders.

**Ulysses South Africa has been established with the following intent:**

1. To provide a forum for motorcycling enthusiasts of age forty and over.
2. To encourage aging bikers to stay active on a motorcycle.
3. To “grow old disgracefully”.
4. To publish and maintain a database of members.
5. To promote respect for other members, non-members and property, but minimising the formalisation of rules to govern this respect.
6. To enjoy national and international reciprocity with all Ulysseans who subscribe to the same principles as set out in this declaration.

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## NATIONAL OFFICE

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**National Administrator:**

Julian Middleton

**Contact Number:**

0824646456

**Postal and Physical Address:**

26 Lemoending Street, Weltevreden Park, 1709

**E-Mail:**

admin@ulyssessa.co.za

**Fax:**

0865 130 903

**Web Page:**

<http://www.ulyssessa.co.za/>

**Facebook Page:**

<https://www.facebook.com/groups/ulysses.sa/>

**Bank Accounts:**

Ulysses South Africa

Ulysses Functions Account – use for Rally

FNB Preller Plein, Branch code 230234, Cheque account

Acc. no: 63003852349

63003852703

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### ***National Office Administration responsibilities:***

#### 1. New Membership applications.

Chapters may submit new membership applications as and when received together with a proof of payment. The National Administrator will acknowledge receipt of new member applications, update the database and dispatch regalia within 3 weeks of receipt. If for some reason this cannot be achieved, Chapter will be advised of the new expected delivery date. The National Administrator will send to the Chapter the Registration Receipt for the new member with the details captured on the data base (new members are advised to check the details and confirm they are correct), and the appropriate metal badge.

The Administrator to update the relevant Chapter and badge stock records

#### 2. Dispatch of Decade (Gold and Gold Plus) Awards

The decade awards are the metal badges presented to members when they reach 50, 60, 70 or 80 years. (70- and 80-year certificates and badges are detailed under point 3 below). The National Administrator to determine in January which members have reached these ages and dispatch the decade awards accordingly.

#### 3. Platinum and Platinum Plus awards certificates.

When ages are checked in January for the decade awards, a list should be prepared of those members turning 70 and 80. Confirm with chapters that the spellings of the names are correct. Arrange to have the Platinum and Platinum Plus certificates printed. Provide the certificates and badges to the National President for presentation at the Annual rally.

#### 4. Regalia orders and Stock

Chapters will be provided with stock of regalia sets consisting of the Large back patch, Chapter scroll and Small front patch depending on their membership numbers. 20 - 50 members, 5 sets, over 50 members 10 sets. These sets are to be provided to new members on joining the chapter or may be sold to members requiring additional regalia.

Proceeds from sales to be deposited in the National account

Chapters to advise the National Administrator when their stock levels have reached their reorder point, 20- 50 members 2 sets and over 50 members 5 sets. The Administrator to order and maintain the stock level per chapter. A spread sheet will be provided to assist chapters with record keeping. Any discrepancies between the Administrator's records and the Chapters to be resolved.

In addition, the National Office will provide scrolls for Office bearers i.e., Chapter President, Chapter Vice, Chapter Treasurer, Chapter Secretary and Road Captain (where necessary) etc. Chapters should request these from the Administrator as and when they have new office bearers so the appropriate scrolls may be supplied.



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5. Regalia stock

Liaise with suppliers and establish minimum stock levels so sufficient stock is always available for supply to Chapters. Provide a monthly report to the National Treasurer listing the stock on hand.

6. Maintenance of Membership database

Update database with new information of member details as and when received from the chapters.

Reconcile in July with chapter Reps the validity of that chapter's Membership on database. The National administrator will send each Chapter Rep the member listing for review. The Chapter Reps need to verify the listing and resolve any queries with the National Administrator.

Chapter Reps to ensure that they update the contact detail of Platinum and Platinum Plus members that are not active in the Chapter so that contact can still be maintained with them.

7. Courier of Regalia

All parcels to Chapters to include a packing slip so content can be verified. Where possible consolidate parcels for cost efficiency but only within the time limits specified. Chapters to be advised of tracking numbers. Chapters will be required to pay the Courier charges

8. Petty Cash expenses

Keep a record and receipts of all petty cash expenses. Submit a petty cash recon monthly to the National treasurer.

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## FINANCIAL & REPORTS- NEW AND CURRENT CHAPTERS

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It is highly recommended that a financial report be tabled at all Chapter Meetings so members are aware of the financial situation of the chapter. Failing that, the financials must be tabled every six months, and at the yearly AGM. Additionally, every member has the right to see the state of the financials provided there is a good reason for the request

For Chapters with substantial in and outflows of funds, it is also advised that a budget be tabled at the AGM and measurement against the budget reviewed half yearly and annually.

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## PROCEDURE FOR STARTING A NEW CHAPTER

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**To start a new chapter of Ulysses SA, you need a MINIMUM of 6 members aged 40 years or older, who are key holders of motorcycles above 600 cc and 4 partners or motorcycle enthusiast aged 40 years or older. Your application is to be submitted to the National office in writing for the attention of NATCOM who will check that there are no moratoriums in the region, consider the application and reply to you in writing. This application must be accompanied by a copy of the proposed chapter constitution (Template available from the National Office) and the banking details for the chapter. As there are sometimes delays in issuing a banking account, a 3 months grace period will be allowed.**

**The Name that you choose must be of a Geographical nature (which must be approved by Natcom) and the following are the few 'rules' to remember and take note of when starting a new Chapter.**

1. Chapter Committee –The chapter committee should consist of a President, Vice President, Secretary and Treasurer elected by the members. For smaller chapters a combination of these offices maybe held by 1 member. Other officials such as Road Captains, Sergeant at Arms etc. are elected at the discretion of the Chapter.
2. All new members would be required to complete a Membership Application form and pay the National joining fee of R250 and the National subs of R 250 (R125 after 30<sup>th</sup> September). In addition, we strongly recommend that the Chapter institutes a Chapter subscription to cover operating expenses such as the cost to courier regalia which needs to be borne by the Chapter. This entry fee will entitle the new member to be issued with a set of regalia consisting of the Large Back Patch, Chapter Scroll, Small Front Patch and a Metal badge in accordance with their age. These cloth patches are the property of the National Organisation and would have to be returned when leaving. As the entry form requires new members to agree to abide by the Ulysses constitution they should be issued with a copy as well as the Chapter constitution for their perusal
3. Regalia – The new chapter will be issued with sets of the cloth regalia as described in section 2 above. 1 set of this regalia is to be issued to new members. The metal badge and ID card will be issued by the National office together with a registration receipt. Any additional regalia required should be sold to members at the prices indicated on the web site and remittance made to the National Office.
4. It is recommended that the Chapter meets on a monthly basis with agenda's prepared and minutes kept. A Financial report should be presented and minuted. Activities such as breakfast runs, attendance at regional biking events, overnights and weekend away should be planned. Should this monthly meeting be impractical for whatever reason, Chapters must meet on a quarterly basis to conduct their business and review the financial statements
5. The National financial year is from the 1 st April to 31 st March and it is recommended that Chapters adopt the same time period for their financial year. A 3 months grace period for the payment of National subscriptions is in place but failure to meet this will result in the membership lapsing and having to rejoin with the required joining fee.

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6. An National Annual General Meeting is held in conjunction with the National rally in May and a Biannual meeting is held in November. Chapters are strongly encouraged to attend these events and contribute to the running of the organisation.
  7. A national website is in operation at <http://www.ulyssessa.co.za> where information is posted about activities in the Chapters. You are encouraged to make use of this and contributions for the website, photos, chapter newsletters, etc. can be mailed to National Office for the Web master to add to the Chapter web page.
  8. A National Facebook page exists called Ulysses South Africa and you and your members are encouraged to join.
  9. All Chapter committee members elected to office must be Ulysses members (as per Ulysses SA Constitution – also found on the website) and their details must be submitted to the National Office for record purposes.
  10. A copy of the Membership application form will be sent to you for your chapter use; all info that is asked for on the form is required for the national database.
  11. In order to assist chapters with fund raising, a facility has been made available on the web site whereby chapters may list the unique items they have developed for their members for sale to members of other chapters. The first chapter to list an item has the exclusive right to sell that item and we request that chapters obtain these items from the chapters concerned. Should you wish to make use of this facility, please contact the Administrator for details.
  12. Artwork of any items that the Chapter wishes to make for members must be submitted to the National Office for approval. It must be borne in mind that the official colours for the logo are black on white or vice versa

Please refer to the Constitution should you not be sure of anything and contact the National Office for assistance at any time.

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## NEW MEMBERS

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When a person contacts the National office with regards to joining Ulysses SA, the National Office will refer the applicant to the nearest chapter.

The National Office will provide the applicant with the representative's contact number for them to make contact with the chapter representative.

Applicants may also be introduced to the chapters by existing members.

Once the chapter has approved an applicant, the applicant must then complete the agreed National Office New Member Application form.

The applicant may complete any other chapter specific application or other documentation as required by the Chapter including Chapter membership fees.

The chapter representative is then to send this form and the New Member Application Record form as a word document together with proof of payment to the National Office by e-mail and /or fax. ***(See National Administration Responsibilities)***

***Please do not let members/applicants submit any documentation or payment directly to the National Office.***

***An example of the Membership application form and the Application Record is included in this document for reference purposes only; please get the actual document from the National Office.***

***New National Membership once-off joining fee is R250.***

The fee will entitle the new member to the following regalia:

- Metal Badge (Silver (40-49 yrs.), Gold (50-59 yrs.), Gold Plus (60-69 yrs.), Platinum (70 - 80 yrs.), Platinum Plus (80-89 yrs.) and Titanium (90 + yrs.)
- Small Cloth Badge (Front)
- Back Patch
- Chapter Scroll

A welcoming letter should be handed to the new member – a copy in word will be provided for entry of the recipient's name and date – see an example attached

***A new member will also be required to pay the annual National subscription of R 250 for the financial year. If a member joins on or after 1<sup>st</sup>. October the membership fee is R 125.***

***The National Office will send the metal badge and registration receipt to the Chapter representative within 4 weeks or advise the delivery time.***

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## RENEWAL OF MEMBERSHIP

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The renewal of members' membership for the coming year is the responsibility of the chapter representative. Please do not let any members make any direct deposits into the National Office bank account.

The Administrator will send in March of each year a spread sheet (example below) to each Chapter Representative listing the members surname, name. ID number and status (Honorary Life, Platinum and Active) as currently listed on the data base.

The membership fee for 2021 onwards is R 250 and is due from the 1 st April but a 3 months grace period is applicable so will still be accepted up to the 30 th. June.

Chapters will update the data base information in red and return to the Administrator together with a proof of payment once all subscriptions have been collected.

Please ensure that the value of the deposit reconciles with the listing.

Please note that if member's fees are outstanding after the 30 th. June, their membership will lapse. They will be required to pay the new member joining fee together with the full subscription fee in order to be reinstated as a member. Their acceptance will be at the discretion of Natcom

The National Office will only interact directly with non-affiliated members or the Chapter representative, in order to facilitate structured communication.

EXAMPLE OF THE RECONCILIATION TO BE SUBMITTED WITH RENEWING  
MEMBERSHIP

	<b>Membership Renewal for the Financial Year 20xx/20xx</b>					
	<b>Chapter</b>	<b>XXX</b>				
	<b>Members on the data base, status and Payment detail</b>					
	<b>PLEASE MAKE CHANGES IN RED</b>					
<b>No.</b>	<b>Surname</b>	<b>Name</b>	<b>ID no.</b>	<b>Status</b>	<b>New Status, Resigned or Not in good standing</b>	<b>Payment R xxx Due 30.06.20xx</b>
1	<b>XXX</b>	yyy	111 1	Active		
2						
3						
4						
5						
6						
	<b>Members not on Data base</b>					
	<b>Members resigned</b>					
	<b>New members</b>					

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## TRANSFER OF MEMBERSHIP

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Any member contemplating a transfer to another Chapter should first approach his Chapter President and discuss his decision. If he feels uncomfortable approaching his current Chapter President, he should approach the Chapter President of the Chapter he wishes to transfer to.

The Chapter Presidents should make contact and discuss the situation. In the event of a conflict situation, it is recommended, where possible that a 3-way meeting is held to discuss the situation and an amicable result found.

Both presidents should agree that the transfer to be made

To formalise the process, the Transfer letter (see below) should be completed by the transferring Chapter and a Member Transfer Confirmation form by the member so that updated details will be on record. Copies of both should be sent to the Administrator to complete the transfer. The Transfer Confirmation form should also be given to the new chapter so they may capture the relevant information in their system

The new Chapter scrolls are to be sold to the transferring members at the current cost

### ADDITIONAL NOTES

Cooling off Period. As these transfers happens between members belonging to chapters falling under the Ulysses National Association, they are not subject to the “cooling off period” as defined by the South African National Bikers Council Alliance (SANBCA) for transfer of members between different clubs

As these transferee’s may have been members for a number of years and if the chapter to which the member would like to transfer to, wish to impose a probationary period, it is strongly recommended that this period does not exceed 90 days.





**Ulysses <Name of chapter>  
MEMBER(S) TRANSFER REFERENCE  
LETTER**

Date :.....

**To the Chapter President concerned.**

**I, < Current president of the chapter> President of <Chapter name> Chapter**

**hereby give a notice of referral to:**

**<Name of member or members>.....**

**To transfer from the <Chapter name> Chapter to the next suitable Ulysses chapter as selected by the member below.**

**<State chapter transferring to> Chapter**

**This letter is a statement that the above member is in good standing with National Ulysses and the local chapter at the date signed.**

**Please incorporate them into your chapter with our full blessing.**

**We wish him/her all the best with their continued membership within the Ulysses association.**

**Ulysses <Chapter name>**

**President<Name of president>**

**Signed .....**

**MEMBER TRANSFER CONFIRMATION FORM**

<b>MEMBER TRANSFER CONFIRMATION FORM</b>		issue 3 2023.06.03	
I, (name given below) hereby confirm my transfer from the .....Chapter to the.....Chapter			
Surname		Known as	
First name			
Postal address			
		Post Code	
e-mail address			
Tel (H)		Tel (W)	
Cell		Fax	
Motorcycle drivers licence no. & type		Expiry Date	
ID no:			
Medical aid		Mem. No.	
Medical authorisation tel. number			
Contact In Case of Emergency (ICE) 1		Tel.	
Contact In Case of Emergency (ICE) 2		Tel.	
Insurance Company		Policy. No.	
Insurance co. tel. no.			
Blood group			
Allergies			
Other medical			
SIGNATURE OF MEMBER: _____		DATE: _____	

**SUSPENSION OF MEMBERS AT CHAPTER LEVEL.**

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1. If misbehavior by a member is reported to a Chapter President, immediate attention must be given to it. The Chapter President must appoint a Ulysses member to investigate, and the complete investigation must be handed to the Chapter President within 14 days in written format.
  2. The Chapter President should call the management team to discuss the matter. Depending on the contents, the Chapter President should ask the Vice President to serve a notice on the defendant, together with copies of the investigation and inform the defendant to come and answer the allegations. 14 working days must be allocated to the defendant to prepare him or herself.
  3. On the agreed date and time, the Vice President will call the complainant/s, to present their case to the Chapter President.
  4. The defendant must be given a chance to question the complainant/s
  5. The defendant must be given a chance to call his or her own witnesses, but the vice president will be allowed to question them.
  6. After all parties have testified, the Chapter President will give his or her sanction, and no appeal can be lodged to Natcom.
  7. During the whole procedure the Chapter President or the Vice can ask anybody present questions to clarify a matter.
  8. Records must be kept of this procedure.
  9. There are no prescribed sanctions, it is at the discretion of the Chapter President

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## ORDERING OF NATIONAL REGALIA

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Request for National regalia should be made to the National Office.

This will include the following regalia items:

- Small Cloth Patch (Front)
- Back Patches (Black on White or White on Black)
- Large Scrolls (Black on White or White on Black)
- Small Scrolls (Front)
- Platinum member scrolls
- Office Bearer Scrolls
- Flag Badges with or without Chapter name
- Silver Badge
- Gold Badge
- Gold Plus Badge
- Platinum Badge
- Platinum Plus Badge
- Titanium Badge

Reflective Back patches and scrolls to be ordered directly from Pretoria Chapter.

On ordering any of the items, please specify the colour of the patches. All items will be sent by courier to the specified Chapter Representative.

All courier cost will be included on invoice.

All Chapters will be issued with the following regalia for new members at no charge, in terms of “New Membership section


- Small Cloth Patch (Black on White or White on Black)
- Back Patch (Black on White or White on Black)
- Large Scroll (Black on White or White on Black)
- Age related metal badge (See new membership)
- All future age-related badges as and when they become due

If you have a chapter event, and wish to use the badge or logo on a banner, or promotional items, etc., the request must be in writing to the National Office for approval. Please remember that the slogan ‘*grow old disgracefully*’ and the logo ‘ugly bugger’ are owned by Ulysses SA and may not be used or reproduced without permission.

It must be in black and white or white on black – shirts can be any colour but the badge itself must always be black and white or white on black.

Please read the “Policy on the logo and Patch”.

In order to improve the accuracy of the information captured on the data base and on the membership cards we request that Chapters transpose the information received from the new member on the Membership Application document onto the Member record form as a Word document.

	<h1 style="margin: 0;">ULYSSES SA</h1> <h2 style="margin: 0;">NEW MEMBER APPLICATION FORM</h2> <h3 style="margin: 0;">CHAPTER _____</h3>			issue9: 2021.01.21
	Surname	Known as		
First name	Occupation			
Introduced by	Home Lang.			
Postal address				
	Post code			
e-mail address				
Tel (H)	Tel (W)			
Cell	Fax			
Motorcycle: Make	Model			
Other club memberships	Previous Ulysses chapter			
Motorcycle license no.	Expiry date:			
ID no:				
Medical aid	Mem. No.			
Medical authorisation tel. number				
Contact In Case of Emergency (ICE) 1	Tel.			
Contact In Case of Emergency (ICE) 2	Tel.			
Insurance Company	Mem. No.			
Insurance co. tel. no.				
Blood group				
Allergies				
Other medical				
<b>BY SIGNING THIS APPLICATION YOU AGREE TO ABIDE BY THE ULYSSES S.A. CONSTITUTION.</b>				
SIGNATURE OF MEMBER: _____		DATE: _____		
<b>NATIONAL JOINING FEE FOR NEW MEMBERS:</b>		<b>R 250.00</b>		
<b>NATIONAL MEMBERSHIP FEE: 1 YEAR = 1 April to 30 September</b>		<b>R 250.00</b>		
<b>½ YEAR = 1 October to 31 March</b>		<b>R 125.00</b>		
<b>THIS FORM IS TO BE GIVEN TO THE CHAPTER REPRESENTATIVE WHO WILL FORWARD IT TO ULYSSES NATIONAL TOGETHER WITH YOUR PROOF OF PAYMENT OF FEES</b>				

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**NEW MEMBER APPLICATION RECORD FORM (EXAMPLE)**

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**NEW MEMBER RECORD**

issue 5: 2017.01.21

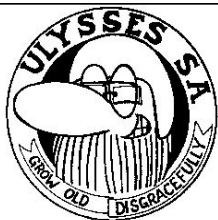
**Note: Could person responsible for Chapter membership please type the data onto this form from the application form and forward as a Word document. In this way, we can cut and paste the data to ensure it is accurate. Please also forward the Application form so we have a signed copy on record. Many Thanks**

<b>Chapter</b>		<b>New or Renewal</b>	
<b>Surname</b>		<b>Known as</b>	
<b>First name</b>		<b>Occupation</b>	
<b>Introduced by</b>		<b>Home Lang.</b>	
<b>Postal address</b>			
		<b>Post code</b>	
<b>e-mail address</b>			
<b>Tel (H)</b>		<b>Tel (W)</b>	
<b>Cell</b>		<b>Fax</b>	
<b>Motorcycle: Make</b>		<b>Model</b>	
<b>Other club memberships</b>		<b>Previous Ulysses chapter</b>	
<b>Motorcycle license no. &amp; type</b>		<b>Expiry Date</b>	
<b>ID no:</b>			
<b>ID no:</b>			
<b>Medical aid</b>		<b>Mem. No.</b>	
<b>Medical authorisation tel. number</b>			
<b>Contact In Case of Emergency (ICE) 1</b>		<b>Tel.</b>	
<b>Contact In Case of Emergency (ICE) 2</b>		<b>Tel.</b>	
<b>Insurance Company</b>		<b>Mem. No.</b>	
<b>Insurance co. tel. no.</b>			
<b>Blood group</b>			
<b>Allergies</b>			
<b>Other medical</b>			
<b>Date of Application</b>			

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## WELCOMING LETTER

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### ULYSSES SOUTH AFRICA

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Dear ,

xx. xxxx 20xx

#### **Welcome to Ulysses South Africa**

On behalf of the National committee and your local chapter, we would like to extend a warm welcome to you as a new member of Ulysses South Africa and we trust that you will enjoy many happy hours riding and socialising with us

Ulysses International was founded by Stephen Dearnley in Australia at the ripe old age of 61. The concept was expressed in a letter he wrote to the August 1983 edition of Bike Australia objecting ( tongue in cheek) to a remark they had made to an over 50 rider who wanted more performance from his bike and included the phrase "Hasn't anyone told you about growing old gracefully.

Stephens's letter drew enough interest for them to have an inaugural meeting 6<sup>th</sup> December 1983 with 5 founding members who approved a basic constitution founded on 3 guiding principles:

- To provide ways in which older motorcyclists can get together for companionship and mutual support;
- To show by example that motorcycling can be an enjoyable and practical activity for riders of 40 years and older;
- To draw the attention of public and private institutions to the needs and views of older riders.

The motto was taken from the remark made with an interesting twist

The name comes from the ancient Greek myth where it tells how the great Greek hero Ulysses, now middle-aged and securely in charge of his kingdom of Ithaca, was getting bored with things around him and longs to go adventuring again with his shipmates of old. We are trying to provide this in our modern-day environment i.e., Ride bikes, have fun, meet new friends and GROW OLD DISGRACEFULLY.

Since the inception, Ulysses has grown in Australia to over 18,000 members in 137 branches and internationally into 8 countries. As the parent body, the Australian organization has an International Liaison section which assists with any questions we may have as regards organizational issues as well as providing assistance for any overseas Ulysses members that may wish to visit Australia. Their website is <http://www.ulysses.org.au/> and is well worth a visit. Should you be interested in motorcycle trips in other countries and there is a Ulysses branch there, they will be willing to assist as well.

The concept was introduced into South Africa in 1998 by Simon Fourie and has grown to over 900 members in 32 chapters.

The South African organisation is managed by a National Committee (NATCOM) which is elected every 2 years at our AGM. It consists of a President, Vice President, Secretary and Treasurer and their role is to ensure the efficient functioning of the organisation. Assisting the NATCOM is a National Administrator whose role it is to maintain the data base of all members, manage the regalia and general admin functions.

The organization has a constitution which lays out how the organization will function and this may be seen on our Website <http://ulyssessa.co.za/> This website also provides information on the various chapters, what regalia are available for sale and other information. It also has a Facebook page Ulysses South Africa (<https://www.facebook.com/groups/ulysses.sa/>) and you are encouraged to befriend this page and so be kept up to date with what's on the go.

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On joining you will have been provided with a large back patch and chapter scroll which are to be worn on a suitable over jacket and a small patch typically worn below the left front shoulder. These patches remain the property of the organization and are to be returned if you leave.

You will also receive a metal badge the colour and design reflects your age group; Silver badge for 40 – 50, Gold for 50-60, Gold Plus for 60- 70, Platinum 70-80 ,Platinum Plus 80-90 and Titanium over 90.. Any chapter member reaching these milestones will be presented with the appropriate badge.

National subscriptions are presently R 250 per annum and fall due 1<sup>st</sup> April but with a 3 months grace period until the 30<sup>th</sup> June. If not paid in this period, your membership will lapse and if you wish to continue your membership, you will be required to reapply and pay the entry fee currently R 250.

In May every year a National Rally is held at various venues around the country and hosted by various chapters. This coincides with the AGM. Members are encouraged to attend and take the opportunity, not only to socialize with their own chapter, but other chapters as well. A sit-down dinner on the Saturday night is the highlight where awards are presented, a lucky draw held and partying late into the night.

Safety is of paramount importance on any rides we organize and we stress that you should only ride at a comfortable speed for yourself. Briefings are normally given at the start of each ride and the ride leader and sweeper identified. The riding etiquette will be specified by the club, but generally we ride in a staggered formation at low speeds and in single file at higher speeds with a 3- 4 second gap.

At any turn off, a rider or the group will wait to indicate this is the turn and once all riders are through, the ride will resume.

When passing a vehicle, try not to slow down as this may cause a problem for the rider behind you who will have accelerated. If you have to tap off or slow down due to the traffic conditions, tap your brakes to light your stop light to warn the rider behind.

In a marginal situation such as passing a long vehicle with some oncoming traffic, rather tap off and hang back until it is completely safe to make the maneuver. Remember in the overall scheme of things, a minute (or few seconds) saved, doesn't matter.

We strongly encourage members to wear the appropriate safety gear at all times. Memory cues used include ATGATT – All the Gear All the Time or Dress for The Fall. Remove any rings, ensure that your gloves and helmet are tightly fastened and you have the appropriate protection in place for your shoulders, elbows and knees.

If you are a recent pillion rider and find that cornering is a bit uncomfortable, we would like to offer the following suggestion that may improve the situation. On entry to the corner, look ahead at the road and you will see a point beyond which you cannot see. This point will move as you go around the corner until the corner has been completed at which point the whole road ahead will be visible. This point is called the Vanishing point and by watching this Vanishing point as you negotiate the corner, you may find it makes taking the corner easier for you.

Once again welcome and have a great time with Ulysses SA.

Yours Disgracefully



Julian Middleton  
National Secretary and Administrator

PS: Please remember that in the unlikely event that your membership from Ulysses SA ends for whatever reason, and in line with the constitution and general practice in motorcycle clubs, you will need to return your Back Patch, Scroll and Small badge.



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## POLICY ON THE USE OF THE “ULYSSES SA” LOGO AND PATCH

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***This policy has been in place since February 2011.***

- 1.** Chapters should ensure that members who leave Ulysses SA return their patches. Patches are therefore not to be sold to members, but given to members on the understanding that the patches are the property of Ulysses SA, to be returned when the member leaves the Ulysses organisation. Such patches may be used by other members, or destroyed.
- 2.** Scrolls, Back Patches and Small Patches (typically worn below the left front shoulder) must be ordered from the National Office and may not be reproduced by chapters.
- 3.** Except for Back Patches and small patches, the logo incorporating the Ugly Bugger may be reproduced by Chapters and purchases need not be made through National Office, subject to the requirement that the integrity of the logo be maintained as set out in this policy. This is of paramount importance as the dilution of the patented trademark must be avoided at all costs.
- 4.** There must therefore be no deviation from the standard design and Chapters making use of the logo should obtain the Ugly Bugger in electronic (JPEG or similar) form from National Office to ensure that the integrity of the logo is maintained at all times. Chapters may then only reproduce the electronic form and may not permit any deviation from it.
- 5.** Back Patches and small patches for use on the front of the jacket must also comply with the standard size specifications as follows:  
The diameter of the back patch must be between 200 and 220 mm and that of the small patch, between 70 and 75 mm.
- 6.** Approval must be obtained from the National Office for the use of logos on T-shirts and clothing (on a once-off basis) and on other items such as pens, cutlery, mugs, etc.
- 7.** National Office will keep a register in this regard.
- 8.** No commercial use of the logo outside Ulysses SA is permitted, and all income must stay within Ulysses and its Chapters. Therefore, only Ulysses SA and its Chapters may derive any financial benefit from the use of the patented logo.
- 9.** Save as set out below, the whole of the logo must be used on all items, including the scroll reflecting the words “Ulysses SA” and “Grow Old Disgracefully.”
- 10.** Save for the exceptions set out below, the logo must be black on white or white on black only, as set out on the front page of the National Constitution or as complete reversal or “negative” of those two colours (i.e., white becomes black and black becomes white). Reflective material as approved by NATCOM may be used.

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**11.** The rule is subject to the following exceptions:

**11.1** White is not a practical colour on metal badges such as lapel badges and Chapters using the logo on metal badges may substitute silver or gold for white, subject to permission as set out above.

**11.2** On metal badges issued by National Office the colours silver or gold may be substituted for white, as was done for instance on the lapel badge for senior members with a gold background substituted for the white.

**11.3** NATCOM may approve the use of the logo excluding the scroll containing the words “Ulysses SA” and “Grow Old Disgracefully” for use on rally badges and Chapter badges upon application by the rally organisers or the Chapter concerned. The integrity of the central design of the logo, the Ugly Bugger himself, must however be maintained.

**11.4** On rally badges the restriction to the two colours of black and white still applies but NATCOM may authorise the use of the two colours in different permutations, **i.e.** by permitting the use of black where the logo on the front page of the Constitution is white, but retaining white in other respects.

**11.5** Badges where the logo incorporated as part of the overall badge are not restricted to members only. This is to fall in line with the accepted practice where anyone attending any rally may purchase a badge from that rally and in the majority of cases it will have the logo of the organising club or chapter included in the badge

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## REASONS FOR UPDATE

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2017.02.13: Include new Chapter Letaba and update Membership application form  
2017.06.07: Update National Vice and Chapter Presidents  
2017.06.23: Update Joburg S president, include Facebook page, update membership fees, include membership letter, update table of contents  
2017.08.23: Update Boland and Joburg S presidents, fax number on welcoming letter, e-mail for National office on Application form  
2017.10.04: Update Jhb E President e-mail address  
2017.11.18: Include PE, update welcoming letter,  
2018.02.19: Include West Wits, update Jhb S e-mail, update subs, update new application  
2018.03.11: Update Cape Town President from Ian Keay to Gerhard Raschen  
2018.05.03: Update West Rand President from Daniel Deysel to Jackie Ludick  
2018.07.19: Add Korannaberg and Cullinan to list of chapters, update welcoming letter and requirements for starting a new chapter reduced to 6 key holders and 4 partners or motorcycle enthusiasts  
2018.12.12: Update Boland & Welkom e-mail address, new East President Andre Jacobs, include membership fee and revise Membership Renewal paragraphs  
2019.01.01: Add Len Hillebrand and remove Jan Venter as President of Korannaberg  
2019.03.16: Remove Korannaberg as chapter has closed. Change Deep South cell no., update Welkom and Joburg South Presidents.  
2019.03.28: Update Durban President  
2019.07.28: Remove Zululand as chapter has closed  
2019.08.31: Update Klerksdorp President  
2019.09.16: Include Suspension in index  
2019.10.07: Update Welkom President  
2019.11.23: Remove the requirement for chapters to lodge a sample with the National office item 7 on the Policy on the use of the Ulysses logo  
2020.02.17: Add Sunshine Coast Jurie Erasmus, replace Andre Jacobs East Rand with Theo Joubert, update welcoming letter  
2020.03.19: Update Durban President  
2020.12.03: Update Joburg East President, change Dolphin Coast to Amanzimtoti  
2021.02.16: Replace Jurie Erasmus Sunshine Coast with Jean (Mr.) Hanou, update entry fee and subs from R 200 to R 250. Subs R 125 for half year  
2021.03.13: Replace Martin Ferreira with Anthony dos Santos President Joburg South  
2021.04.07: Update email address for Hannes Wentzel  
2021.06.23: Replace Hannes Wentzel National President with Blackie Swart, Thinus van der Merwe President Klerksdorp with Tony Rieper, removed Wickus Prinsloo from Bosveld. New clause 11.5 in Policy on use of logo. Add new section on Transfer of membership and associated forms  
2021.07.19: Add Jack Paulsen as Bosveld President  
2021.11.15 Replace Tony Rieper with Eugene Cronje as Klerksdorp President, updates to the Starting of a New chapter including the submission of a draft constitution and banking details, members to be issued with a copy of Association and chapter constitution, financial report to be tabled and minuted at the monthly or quarterly meetings, artwork for regalia to be submitted for approval.  
2021.11.17 Replace Jean Hanou with Willem Horn as Sunshine Coast president  
2022.02.15 Replace Alan Russell with Jan du Plessis as Joburg N President and add Jan Venter as Korannaberg President  
2022.10.11 List Egbert Oosthuizen as new President of East London  
2022.12.30 Update Andre Barnardo, Eddie Boshoff, Jan Venter and Jacques van der Heide email addresses  
2023.03.15 Replace Louwtjie Hoon with Hein Rautenbach as President of Boland, update banking details  
2023.04.20 Replace Jackie Ludick with Kobus Strydom President of West Rand  
2023.06.06: Replace Jan Putter with Tony Koller as National Vice, replace Andre Barnardo with Hendrik Hook as Deep South President, Replace Egbert Oosthuizen with Rodney Hiles President of East London. Include Financial Report recommendations, remove Membership card option  
2023.08.01: Replace Brian Duffield with Pal Smajda President of Winelands  
2023.10.01: Replace Hendrik Hook with Ivor Derman President of Deep South  
2023.11.14: Additional notes added to Transfer of membership  
2024.01.23: Replace Anthony dos Santos with Gert Burger President Joburg South , remove Eugene Cronje deceased Klerksdorp President  
2014.01.26: Add Deon Wilken as President Klerksdorp